



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE VIJAYAPUR
• Name of the Head of the institution	DR. A. N. CHATTARKI
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08352250564
• Mobile No:	9448645263
• Registered e-mail	anjprincipal@gmail.com
• Alternate e-mail	princianj316@rediffmail.com
• Address	Manguli road
• City/Town	Vijayapur
• State/UT	Karnataka
• Pin Code	586104
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	Rani Channamma University Belagavi				
• Name of the IQAC Coordinator	Prof. Sayed Wajid Peerzade				
• Phone No.	08352220866				
• Alternate phone No.	08352220866				
• Mobile	9620297211				
• IQAC e-mail address	anjqiqacnaac17@gmail.com				
• Alternate e-mail address	wajid.hashmi@yahoo.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.anjdcbijapur.org/wp-content/uploads/2021/10/Accepted-AQAR2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.anjdcbijapur.org/2022/05/13/calendar-of-event-2020-21/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72	2004	16/09/2004	15/09/2009
Cycle 2	A	3.02	2011	30/11/2011	30/11/2016
Cycle 3	A	3.04	2017	02/03/2017	01/05/2022
6.Date of Establishment of IQAC			15/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Formation of the new IQAC body 2. One day state level statistics faculty workshop on "Qualitative Techniques in Research on 31st December 2020" 3. Workshop on "Data Analysis using MS-Excel" 4. One day Multi-Disciplinary National Conference on " Contemporary Trends and concepts in Social Science/ Commerce and Linguistics" 5. National Quiz Series on Economics</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
1. Conduct of IQAC Meetings	IQAC Conducted 4 Meetings in the year 2020-21
2. Conduct of National/Workshops towards quality enhancement	National Seminar was conducted on the topic,
3. To enhance the communication skills of the students	Miss. Mahanawaz Rampurw BA 1st Year and Miss. Sadika Rampure B.Com II year have been selected for their projects on
4. To impart quality education student centric	Miss. Sahana Junaidi has secured 5th Rank in Rani Channamma University Belagavi.
5. To obtain feedback from various stakeholders	Feedback collected and analysed and proper action taken.

13.Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Management Anjuman-E-Islam</td> <td>20/12/2021</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Management Anjuman-E-Islam	20/12/2021
Name	Date of meeting(s)				
Management Anjuman-E-Islam	20/12/2021				
14.Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-2021</td> <td>12/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-2021	12/02/2022
Year	Date of Submission				
2020-2021	12/02/2022				
Extended Profile					
1.Programme					
1.1 Number of courses offered by the institution across all programs during the year	435				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				
2.Student					
2.1 Number of students during the year	1474				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	122				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				

2.3	379
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	50
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	0
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	27.59
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	132
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The college has mechanism for delivery and documentation of the	

curriculum set by the university to achieve the educational, social and cultural objectives. Designing of the curriculum at UG and PG level is exclusive domain of the university. The effective implementation of the same rests with the colleges. The process involves number of specific decisions taken by staff members and department committees to determine workload, allocation of work, preparation of timetable, preparation of academic calendar and teaching plan for effective implementation of the curriculum. The college identifies extension and tertiary activities that are intertwined into teaching material and enrich it further. Every department has the space to enhance and enrich the learning outcomes. Research and knowledge forms the key focus of imparting the curriculum through field trips, visits to industries, training, organizing seminars, conferences, workshops, symposia, students projects, presentations, internships programmes to supplement the prescribed curriculum effectively. Faculty is actively engaged with use of ICT tools and E-Resources which augments the teaching and learning process. The faculties are committed to complete the syllabus in time, and some of them are members of Board of Studies of the parent university, and they are actively participating in designing and revising the syllabi.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to Rani Channamma University, Belagavi and is obliged to implement all directives of the university regarding continuous evaluation. These include the system of internal evaluation there are two internal tests conducted and assignment work. The schedules of internal assessments are communicated to the students which are prepared based on University academic calendar. The following are the reforms initiated on continuous internal evaluation (CIE) system at the institutional level. According to the university guidelines first internal test carries maximum 20 marks and second internal test carries maximum 80 marks. The 20 and 80 marks are converted into 4 and 10 marks respectively. Three marks for attendance and three marks for assignments. For practical maximum internal marks are 10 and for practical examination 40 marks. The examination committee is formed

to carry out the proceeding of internal assessment. The examination time table is framed by above committee which is displayed on the notice board and also circulated to students. Discrepancies or grievances of the students if any, are assessed and resolved by the departments. The college has a system of student feedback which facilitates effective implementation of evaluation process.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

87

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

87

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values

Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

Values in their personal, social & professional life after studying these courses like Economics, Commerce, Sociology. Political Science, Psychology, Physics etc.

The subjects such Zoology, Chemistry , Physics. Botany ethical and human values.

College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

The college has Ladies Forum Cell and Anti-Harassment Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There is a separate Girls hostel in-campus for providing the safe environment to girls students.

The course "Environment & Ecology" related to ecosystem, its balance & sustainability is an integral part of the curriculum. University prescribed this course for creating awareness and developing importance of environment among students. The College has an integrated rain water harvesting System.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

12

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.anjdcbijapur.org/2022/03/24/feedback-on-curriculum-from-various-stakeholders-2020-21/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1474	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
0	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The college has robust mechanism to identify the advanced and slow	

learners. The advance learners are encouraged to present class seminars, attend conferences, participate in the elocution completion, group discussions and quiz programmes. The institute facilitates the advance learners for preparing projects of the respective departments and the class toppers re appointed as class representatives. The slow learners are identified and remedial classes are conducted to improve their learning level and understanding. Extra attention of the teacher is provided as and when the students desire to resolve his/her difficulties. Strategies adopted for slow learners such as Remedial Classes are conducted with an aim to improve the academic performance of the slow learners. This practice helps the struggling learners to improve subject knowledge and helps them catch up with their peers. Group Study System is also encouraged with the help of the advanced learners. Academic and personal counselling are given to the slow learners by the tutor, mentor and the counselling cell. Multilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding. Simple and standard lecture notes/course materials are provided.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1474	50

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution ensures and focuses on the use of student centric methods such as experiential learning, participative learning and problem solving methodologies in teaching and learning process. The following activities are conducted by the institution to make teaching learning process more students centric.

1. **Experiential learning:** the faculty encourages the students to have wide interaction in the teaching learning process, and also inspires the students to present the topic briefly in the class. Presentation seminars in the class gives the students a platform and increase their knowledge through experiential learning. This also helps the students to improve their knowledge, communication skills, presentation skills and personality development.

2. **Participative Learning:** the institution uses participative learning to encourage students to actively involve them in learning process. The institution has methods for participative learning like group discussions, assignments, elocution, quiz, projects etc. for effective understanding online mode of communication such as WhatsApp groups are created by each department to each out to the students.

3. **Problem Solving methodologies:** the faculty encourages the students to take up project work, field visits, industrial visits etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute ICT Tools:

The institution is equipped with 7 Projectors, 4 smart boards installed at different classroom and seminar hall, desktops and laptops are arranged at Computer lab and faculty cabins. There are three digital seminar halls. Digital content is access by the student through MOOC platform (Swam Prabha, E-Gyankosh, EPG Pathshala etc.). The faculty and the students can access E-Content in the college library with Inplibnet resource. Online classes are

conducted through ZOOM, Google Platforms.

Faculties are encouraged to use PowerPoint presentations by using LCDs and Projectors, Online search engines and websites to prepare for effective presentations. The faculties are recorded their video lectures and uploaded on YouTube platform for which the link is sent to students. Seminar halls and auditorium are digitally equipped where guest lectures, competitions and student interaction take place.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.anjdcbijapur.org/2022/03/18/2-3-2-teachers-use-ict-enabled-tools-for-effective-teaching-learning-process/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

879

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in

internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. There are two internal tests which are conducted by the college which carry 20 and 80 marks respectively. The schedules of internal examinations are communicated to the students by the examination committee, prepared on guidelines of the university academic calendar. Marks are awarded for assignments, attendance, seminars and internal theory. Internal marks are submitted online to the university through OASIS, from where the students can access their marks.

For transparent and robust for internal assessment, the following mechanisms are conducted

- Internal Examination Committee
- Question Paper Setting
- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted, comprising of faculty members for smooth conduction of internal examination. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals examinations.

- Two internal assessment tests are conducted for each semester
- Time table for test is prepared well in advance and communicated to the students
- A proper seating arrangement is followed for internal

assessment tests and it is displayed on the notice board.

- After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt.
- If they come across any doubts, clarification is given by faculty to enables them to fare better in future.
- By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.
- The final internal assessment marks calculated on the basis of attendance, marks of class, test and assignment marks, and are uploaded on university through OASIS at the end of semester.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All the POs, PSOs and COs are designed and defined in line with the Vision and Mission statements of the college. The programmes offered by the institution match the various interests and preferences of the student community. Defining the process of outcomes: Each department has prepared POs and PSOs based on learning outcomes. While determining the POs, PSOs and COs, Bloom's taxonomy is followed. HOD, along with faculty members of the department, conducts brainstorming sessions to define all outcomes. The inputs are taken from participation in workshops, FDPs and Refresher courses and interaction with subject experts by all faculty members are contributed while describing all the outcomes. Interaction of Teachers with Alumnae will give good stuff about different subjects and their relevance in the real world and requirements of job markets. Effective feedback systems from students, alumnae an employers will also help identify the strengths and weaknesses of different courses and modify delivering methods of all the outcomes. The institution organises and encourages faculty members to attend workshops, seminars, refresher courses and FDPs, which will put more light on new possibilities and opportunities for career growth.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Attainment of programme Outcomes and Course Outcome is based on Blooms Taxonomy which helps in evaluating the learning outcomes and performance of the students. According to this methodology the attainment of Pos and COs is calculated through direct and indirect measures.

The College is committed to quality education which is reflected in POs and COs. PO and CO attainment is linked to the teaching tools.

The institution evaluate the attainment of PO & CO through Blooms Taxonomy. The attainment of COs and Pos is calculated as follows:-

- Direct Measures (Internal Factors) Weightage 90 %
- Indirect Measures (External Factors) Weightage 10%

Direct Measures: The College conducts continuous internal evaluation which comprises of two tests, writing of assignments, practical & attendance. The university end semester examination marks also help to assess the attainment level of the students.

The PG programme and few of UG programmes have project work, which helps in evaluating the conceptual knowledge, problem solving ability, leadership skills which are also the component of PO attainment.

Indirect Measures: The performance of the outgoing students their success rate in placement progression to higher education and securing ranks and gold medals at the university examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

338

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.anjdcbijapur.org/2022/05/25/annual-report-of-pass/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.anjdcbijapur.org/2021/11/09/student-satisfaction-survey-2020-21/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

55

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of faculty, students and staff with neighbourhood community for their holistic development and sustained community development through various activities. Every Year, programme are organised under which students and staff participate voluntarily in community based activities with neighbourhood. Various awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment & tree plantation, gender sensitisation are organised.

Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan, Blood Donation camp has been organised. Awareness of Legal Rights, Free Eye Checkup Camp and Flood relief donation camp was organised where students contributed financially and the amount

was submitted to Deputy Commissioner for flood hit victims.

Impact & Sensitisation:

The activities conducted lead to imbibing the values of social responsibility such as help people in need, promote cleanliness, Environmental awareness, empowering women, collaborations with NGOs for humanitarian cause.

Learning outcomes of the activity:

Enhance knowledge for issues relating to society, humanity, peace, brotherhood. To develop communication, leadership and analytical skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2469

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is established in a vast area campus, centrally located. The institute is having well established 23 classrooms with five ICT enabled tools. There is well established library with Inflibnet facility and two reading rooms. There are separate three laboratories for the science faculty, a Commerce lab, Geography lab, Agricultural Marketing lab, Psychology lab etc. There is well established UGC net centre, computer facilities for students in the computer lab. Five smart boards with projectors facilitating ICT network in teaching and learning process. The computer are maintained in the institution by a technical person, maintenance includes smooth running of machine, up-gradation and a maintenance of hardware and software, college website, bio-metric services, networking equipment, procurement of hardware and software. The librarian is in-charge of the library and he is supported by assistant librarians, software is used to search a required books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students.

It has adequate facilities for sports, games and cultural activities. The total area of sports and games fields 195*530 feet, it has adequate facility for cricket, hockey, volleyball and football. There is an indoor recreation hall for indoor games measuring 20*25 feet, indoor games such as Table Tennis, Carom, Chess etc. The institution has a well maintained Gym with latest equipment for the students and staff.

Major cultural events are organised at the Seminar hall which is ICT enabled measuring 90*25 feet. There is Smart Room measuring 10.7*6.9 mts, which is also ICT enabled for the conduct of students seminar, guest lectures and other cultural events. Open Air Theatre is also available for the students to carryout literal and cultural activities such as Dramas, Plays etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.02

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institute has spacious library with equipped with AARGEES software which is fully automated having 16.2 version. The software was installed in the year 2010. Number of reference books 43,383, 60 journals, 9 CDs and Videos. Books and reference material is searched with the help of a software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the

B. Any 3 of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.32

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has established Local Area Network (LAN) connection

and it is extended to Administrative Office, IQAC Office, Principal Chamber, Computer lab and all departments. The institute having 132 computers of which 75 computers are placed in the Computer lab with ten internet connections. Further there are 10 browsing centers, administrative office is having 12 computers and overall connected with 400 Mbps. Each department is provided with a laptop/computer and a printer. There 5 smart boards, 7 projectors and LCD TV which the faculty and the students use in the teaching learning process. There is a UGC network centre fully computerised. All activities of the college with complete information are uploaded on the college website for various stakeholders to access the information. The institution is active on the social media with facebook account on which all activities and important messages are posted to reach out to students other stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

132

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

31.50

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution is having a well established 23 classrooms with 5 LCD equipped. The college activities are carried out in Seminar hall and Smart rooms. There is spacious play ground available for outdoor games and indoor game facility is available. A multi-gym facility for staff and students is provided with modern equipment's. The Physical Director oversees smooth functioning of Gym and Indoor Games. The institution is having well established library with two reading rooms which is enriched with vast number of books. The library is headed by librarian and his supported by the assistant librarian, supporting staff (Senior and Junior clerks) for journal and reference sections. The software is used to search the required books and Inlibnet is installed for accessing online books and journals by the staff and students. There are four well established laboratories for the science faculty, a Commerce lab and computer department with 75 computers with 10 internet connections. The computers are maintained in the institution by a technical person and the maintenance includes smooth running of the machine, up gradation of automation packages, internet connectivity, college website, bio-metric services, troubleshooting of hardware, networking equipment including procurement of hardware and software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
539	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
35	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	https://www.anjdcbijapur.org/2021/03/17/soft-skills-communication-skills/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student general secretary is selected by the debating union of the institute, who belongs to final year irrespective of stream (Arts, Science and Commerce). There are total nine class representatives who are elected from each class. There is a Science Forum, Ladies Forum, NSS, NCC which have students representations. The help in coordinating and participating in all the events related academic, co-curricular and extracurricular activities of the institution. The following are major contributions of the student representatives in academic administration.

1. Coordination in day to day academic activities
2. Coordination in communicating the information between students and faculty
3. Coordination in organizing cultural events
4. Facilitation in organizing sports activities
5. Coordination in arraigning study tours for the students
6. Coordination in inviting the external guest speakers, conduct of seminars and workshops

The head of the institution constitutes various committees which are actively involved in their respective fields. List of various committees where students are actively involved such as IQAC Committee, Debating Union Committee, Student Welfare Committee, Anti-Sexual Harassment Cell, Ladies Forum, NSS, NCC, Science Forum, Ladies Hostel Committee etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

At present Alumni Association is not registered, but in coming academic year college have the plan to register the Alumni Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is to create a better society through excellence in higher education, empowerment of women and weaker section by providing quality education and inculcating the confidence to compete in the main stream. They act as an academic leader by framing policies for the progress of the institutions. The principal of the college is responsible for implementing the policies framed by the management. He prepares a plan of action in consultation with IQAC Committee and head of the departments. The institution is committed to develop research culture by encouraging the staff to undertake research. The institution arranges workshops, conferences, FDPs. The principal frames various committees for smooth functioning and to carryout various activities. In the recruitment of new faculty the concerned head of the department is invited by the management to evaluate the performance of the candidates.

Perspective plans: The institution need to apply for grants from government and non-government sources. Existing and aging infrastructure needs to develop. Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of

ICT and other innovative means. To fill up the vacant teaching posts approval from the government is sought, and to seek for post graduate courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To make decentralization and participative management an effective practice, leadership is groomed among the staff and student community thus enabling the efficient functioning of the institution. Anjuman College Girls Hostel is a good example of decentralization and participative management. The hostel is managed by the Anjuman College Hostel Committee which comprises the College Principal, Secretary, Chief Warden, Deputy Wardens and staff. The hostel committee is responsible for the proper maintenance and up keep of the hostel. The principal in consultation with the faculty admits the deserving students and authority is decentralized for the decision making process regarding maintenance of infrastructure, facilities, quality of food and preserving hygienic atmosphere in the girls hostel. In true participatory style, parents' suggestions are incorporated to make the hostel a home feeling.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the major policy decisions taken up by the management is to inculcate and develop research culture in the institution. The research committee was formed to facilitate the same. On 20th February 2021, the institution organized a multidisciplinary national conference titled, "Contemporary Trends and Concepts in

Social Science/Science/Commerce and linguistics". There were more than 150 participants from different parts of the country who participated in the conference and presented their research papers. After the successful completion of the conference a two volume journal was published. In the first volume 40 research articles were published and in the second 75 articles were published.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The board of management of Anjuman College follows the guidelines of the University and service rules framed by the Government of Karnataka. The board of management is headed by the Chairman, Governing Council who is empowered with appointments, framing policies, resolutions, service rules and overall administration of the institution. In the hierarchy below are the Principal and Vice President. The principal is the ex-officio and carries out day to day administration of the institution. He is the chairperson of the IQAC and constitutes the committee and appointment of IQAC Coordinator. The principal is also heads the academics, examination, library, sports and games, various committees, hostel warden, student support, NSS, NCC, Ladies Forum, Youth Red Cross, Network Resource Centre and Bait-ul-Maal (Charity fund). All HoDs report to the principal. The IQAC, in accordance with the NAAC guidelines, spearheads all the quality improvement, and sustenance programmes and activities. The Heads of Departments coordinate the activities of the respective departments and ensure the smooth conduct of curricular and co- and extra-curricular activities. The Debate Union organizes cultural activities under the banner of IQAC. The College Office headed by the Office Superintendent takes care of all administrative activities in consultation with the Chairman and Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.anjdcbijapur.org/2022/04/02/organogram-of-the-college/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides due encouragement for career development equally for teaching and non-teaching by permitting to pursue higher studies, undergo training programme, attend seminars, symposium, conferences, workshops at National and International level with our financial support and provide duty leave. Teachers are granted duty leave or special casual leave to attend intellectual attainment for presenting research papers and take part in conferences as participants or resource persons or serve in selection committees of other institutions. Fee concession is offered to the children of the staff members who wish to pursue under graduate and higher studies. Recreation facilities are offered to the staff members like Indoor Games, Gymnasium etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching and non teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities.

The teachers academic capabilities and his personality is also one of the mandatory assessment for his/her performance, is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College committees to carry out various activities for teacher and student welfare, progress and to achieve quality education. Financial support to the faculty is rendered with the motive to enhance or upgrade their knowledge through their participation in conferences, workshops, publications etc., The above set performance appraisal report is filled by employee in a given prescribed proforma which includes all the above set related to points and sub points. Filled in the prescribed format is revised by Principal and HOD to assess the aptitude / professional aspects of

the faculty concerned.

A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as technical knowledge, awareness, productivity, quality, innovation, willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts internal and external financial audits. It has a full-time Accounts Department since inception to make sure maintenance of annual accounts and audits. The purpose of external audit is to verify and certify income and expenditure, capital expenditure, grant received, tax deducted at source, LIC and Group Insurance. Chartered Accountant of the Institute conducts regular accounts audit and certifies its annual financial statements. All Financial Statements up to 2020-21 have been certified by the CA. The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution mobilizes funds, endowments and academic prizes are created by staff, alumnae and well-wishers for meritorious students who secure ranks in their respective departments. It is a notable and healthy practice of the staff, both serving and retired, to generously contribute to quality sustenance. The college not only mobilizes funds for its developmental needs, but also seeks funds to carry out relief work in times of natural calamities. The staff and students contribute generously. The college has been in the forefront to offer financial and material support when natural calamities unleashed its fury.

Bait-ul-Maal (Charity Fund) has played a very important role in supporting students who are economically weak and downtrodden. It is a fund generated by voluntary contributions by the staff and other civil society members. During the time admission financial assistance is provided out of this fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Academic Audit through IQAC :

The college undertakes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra co-curricular performances.

2. Collaborative Learning:

The institution implements the process of collaborative learning to impart quality academic education to the students. IQAC takes the initiative in encouraging the students to improve their communication and soft skills. For imparting practical knowledge IQAC with help of various departments encourage students to undergo internship training programme, field visits, industrial visit etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Academic review through periodical meetings:

The IQAC conducts periodical meetings with the departments, Internal Examination Committee and the principal throughout the academic. The IQAC conducts an academic review of all departments collecting information on academic activities, such as completion of study programs, unit tests, assignments, seminars, group discussion, quiz, education tour and other activities. HODs meet regularly with relevant services to assess academic and administrative issues. Important questions are discussed in meetings with IQAC and Departmental Heads. The teachers and students interact regarding the changes in the curriculum, new teaching methods and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process

2. Use and enrichment of ICT infrastructure:

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encourages teachers to utilize these tools in academic and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e. Google Apps, Video conference, handling ICT instrument etc. The educational use of social media has also been utilized to establish communication with the students and peers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety of girls is a top priority at every college campus. Nowadays, safe and supportive campus community is both an obligation and a challenge for college administrators and students. Institute should provide a comprehensive range of security amenities especially for girls within the premises, through a dedicated team of security personnel. It is therefore of utmost importance for institutions to provide them a comfortable and safe ambience of 'feel at home' within the campus. Women safety at any college campus is a serious concern now. This problem can only be solved through awareness and prevention programs, for which the Ladies Forum of the institution is formed and it conducts various gender sensitization programs during the year. 24 hour CCTV surveillance is maintained in the college. It helps to keep a check on antisocial activities. Students and other employees in the college too remain cautious about the surveillance. Discipline is also maintained and it also provides a sense of security to the students and even their guardians. Students have dress code and wear identity cards at all times to ensure their identity. The institution has an Anti-Harassment Cell which identify the issues and quickly address them.

File Description	Documents
Annual gender sensitization action plan	https://www.anjdcbijapur.org/2022/05/13/annual-gender-sensitisation-action-plan/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.anjdcbijapur.org/2022/05/13/annual-gender-sensitisation-action-plan/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Anjuman Campus has a clear established waste management system and is displayed in the campus for better awareness to all the stakeholders. The effective waste management system implemented with the support of students, staff, cleaning staff, and with defined procedures. The institution is strongly committed towards waste management. It advocates conservation of resources, especially natural resources, to generate minimal waste and manage it from its inception to its final disposal.

Solid Waste: Routine waste is daily collected in dustbins at different locations, which are emptied in movable containers and carts, segregated into different types of bio and non-bio degradable waste and taken to the dumping yard. Rain water harvesting is maintained in the campus where the rain water is directed through a channel in to the well and the same is used for gardening and vegetation purpose. Efforts for Waste Management include the following:

- Rain Harvesting Facility
- Organic composting of household waste.
- Vermi-Composting of garden/organic waste.
- Reuse of paper and other materials
- Stopping or limiting the usage of non-biodegradable material like plastic bags.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.anjdcbijapur.org/2022/05/12/geotag-photos-of-solid-waste-liquid-waste-waste-recycling-management/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar Sarvepalli Radhakrishnan, Lal Bahadur Shastri, Moulana Abulkalam Azad. On the birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. The institution believes in inclusive development of all the stakeholders and promotes all the major languages of the country and the state. Blood donation camp is annually organized at our institution in association with District Health Centre Vijayapur, where students, faculty and staff contributed voluntarily by donating blood for the noble cause of serving society and proudly adorn the badge of a blood donor.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens. The institution designs various activities to create awareness about the national identity and symbols. Moreover, these are aimed to familiarize its stakeholders about Fundamental Duties and Rights.

The institution celebrates Independence Day on the 15th of August every year. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem

Every year on 26th January, institution celebrates Republic Day where the constitution of India came into effect. This day highlights the importance of constitution. All stakeholders of the institution take an oath on this day to ensure that constitutional values and rights are preserved for the betterment of the country.

Anjuman College celebrates Constitutional Day every year on 26th November to commemorate the adaptation of the Constitution of India. The day highlights the efforts of the makers of constitution. The institution also celebrates Voters Day to bring awareness among the general masses about the importance of the vote. Practical visits of the students to the democratic institutions like Vidhan Soudha, Suvarna Soudha, High Court and local bodies are carried out to sensitize the students towards being responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

The institution celebrates Republic day on 26th January every year commemorating the adoption of Indian constitution. Independence Day is also celebrated every year on 15th of August, flag hoisting is organized. The institution encourages students to remember our national leaders and their sacrifices. Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi. Martyr's Day is observed to salute the martyr soldiers on 31st October every year. Sadbhavana Diwas celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. International Yoga day is celebrated on 21st June every year. Voters Day is celebrated on 25th January

wherein the students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title: "Financial Assistance to Needy Students (Bait-ul-Maal)"

2.Objectives:To provide financial assistanceto needy students.

3.Context:Financial contribution is provided by various stakeholders to a corpus fund which is utilized for needy students for their admissions.

4.Practice:Bait-ul-Maal plays a pivotal role in providing financial assistance to students to get their admissions.

5.Evidence of Success:In 2020-21, 35 students got their admissions with the use of financial aid through Bait-ul-Maal. The amount disbursed for the poor students was Rs.1,61,332.

6.Problems Encountered:Every year Bait-ul-Maal in charge contacts various stakeholders in the society to contribute charity and help the poor students to achieve higher education.

1.Title: "Vehicle Free Day"

2.Objectives:To reduce air pollution and make a safer and green environment.

3.Context:Faculty and students were personally counseled to give up their vehicles on fourth Saturday of every month.

4.Practice: The institution is committed to provide safe and green environment in its campus. In its endeavour it has adopted to

observe fourth Saturday of every month as "Vehicle Free Day".

5.Evidence of Success: Every fourth Saturday all the students and faculty give up their vehicles and adopt walking and cycling.

6.Problems Encountered: In the initial stage some of the faculty members felt hard to adopt to this practice.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It is our committed feeling that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. Anjuman College has committed itself to the task of inculcating social values and responsibilities in its students.

As a special thrust, societal development is also instilled on a large scale into the students through the active NSS unit which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, blood donation camp, flood relief donation camp, waste management drives, field visits and many more. The NSS unit has initiated the plastic recycling drive where they collected the plastic from various parts of the surroundings and deposited with the municipal authorities.

The faculty of our institution is actively involved in social service during Covid-19 pandemic, where free medicines were distributed in the city during lock-down period which was authorized by the District Administration.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for the academic year 2021-22

The institution plans to organize Faculty Development Program on Research Methodology where the participants will get in-depth understanding of research and its implications in decision making process. In the quest to expand the scope of education, institution is planning to apply for PG Course in Commerce (M.Com Program) considering the importance of business and commerce and the employability factor for the students.

The value that sports add to the education of an individual is endless especially when education is so competitive in today's world. The institution gives top priority to sports; in this regard the existing ground needs leveling, addition of red soil and preparation of cement wicket for cricket use.

The institution is conscious of the green cover in its campus, so it plans to have a plantation drive during the monsoon. The institution plans to have a concrete parking facility for staff and students separate with installation of CCTV and security. Further the scheme involves fixture of LED lights on the pathway. In furtherance of maintaining quality in administration for non teaching staff, the institution plans to organize a training program in maintenance of office records, computer programs etc.